

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.



**ANNUAL MEETING OF THE
ST GEORGE NEIGHBOURHOOD PARTNERSHIP
HELD AT 7.00 p.m. ON 17TH SEPTEMBER 2013
AT THE BEEHIVE CENTRE, 19A STRETFORD ROAD
WHITEHALL, BRISTOL BS5 7AW**

PRESENT:

MEMBERS OF THE PARTNERSHIP

P	Councillor Ron Stone	St George West ward
P	Councillor Peter Hammond	St George West ward
P	Councillor Fabian Breckels	St George East ward
P	Councillor Steve Pearce	St George East ward
P	Laura Gosling	Resident St George East
P	Philip Bird	Resident St George West
A	Pete Franklin	Resident St George West
A	Judith Price	Resident St George East
P	Michael Deadman	Resident St George East
A	Margaret Gray	Bristol Equalities Representative
P	Rob Acton-Campbell	Friends of Troopers Hill
P	Susan Acton-Campbell	St George West Community First Panel
P	Grenville Johnson	Kensington Rd Residents Association & NW
A	Fiona Russell	Secretary, Meadow Vale Community Assoc
P	Richard Curtis	Church Rd Action Group
A	Alex Wingrove	Youth Representative
A	Kieran Coles	Youth Representative
A	Vicky Holmes	Friends of St George Park

OFFICERS:

P	Abdulrazak Dahir	BCC, Area Co-ordinator
P	Ruth Quantock	BCC, Democratic Services
P	John Atkinson	BCC, Neighbourhood Working Co-ordinator – Neighbourhoods Team
P	Sergeant Darren Warr	Avon & Somerset Police
A	Inspector Simon Dewfall	Avon & Somerset Police
A	Denise James	BCC, Clean and Green
P	Shaun Taylor	BCC, Highways

OTHER ATTENDEES:

P	Neil Rideout	Resident Crews Hole Road
P	R Kitchen	Resident Crews Hole Road
P	G Kitchen	Resident Crews Hole Road
P	Jayne Hamey	Resident Lamb Hill Street
P	Chris Tyler	Resident Lamb Hill Street
P	S Baber	Resident Crews Hole Road
P	M Doyle	Resident Valma Rocks
P	G Greenwood	Resident Niblets Hill
P	Debbie Buskin	Resident Niblets Hill
P	Joy Taylor	Resident Strawberry Lane
P	Larry Taylor	Resident Strawberry Lane
P	Zia Haq	Brisol Older People's Forum

1. CHAIRING ARRANGEMENTS

Rob Acton-Campbell was the Neighbourhood Partnership Chair.
Cllr Ron Stone was the Neighbourhood Committee Chair for decisions required under agenda items 5 and 6.

2. WELCOME, INTRODUCTIONS & APOLOGIES FOR ABSENCE

Attendees were welcomed and introductions were made.

Apologies for absence were received from Pete Franklin, Judith Price, Margaret Gray, Fiona Russell, Vicky Holmes, Alex Wingrove and Denise James.

3. MINUTES OF PARTNERSHIP MEETING HELD ON 25TH JUNE 2013
(Agenda Item 4)

P16 – Wellbeing report. Grenville Johnson indicated that during discussion of this item, in response to concern raised by one Member that the Kensington Road Residents Assoc (KRRRA) application had been made too late and that the use of the fast tracking process in this instance was unfair he had clarified that the community group had not requested that their application should be fast tracked.

While raising the above correction Grenville Johnson further suggested that there should be correlation between closing dates for Wellbeing applications and other closing dates, such as Bristol in Bloom..

RESOLVED: that the minutes of the meeting held on 25th June 2013 be confirmed as a correct record.

Action Tracker

The action sheet was considered and it was agreed that the actions marked 'complete' were indeed complete and could therefore come off the list for the next meeting.

10a.06/13. It was clarified by the Area Co-ordinator that the Walkabouts were part of the NP Engagement Plan which was agreed at the Annual meeting, dates were therefore set and published a year in advance. As part of the process an email reminder was also issued to all Partners before each walkabout.

4. DECLARATIONS OF INTEREST

None.

5. FOOTWAY MAITENANCE SCHEMES FOR 2013/14 AND LOCAL TRAFFIC SCHEMES UPDATE

The Neighbourhood Partnership considered a report of the Highways Area Team Manager (agenda item no. 5) which provided an update on footway and traffic schemes.

The following main issues were noted during the discussion that took place:-

- In relation to recent sealing of the footpath surface on Troopers Hill Road (not work funded from Neighbourhood Partnership devolved funds) it was clarified by officers that 1000s of project completion feedback forms were returned and analysed in order to measure general levels of satisfaction with the work being delivered by the contractors. Unfortunately due to the large volume of responses to be processed it was not possible to pick up individual comments or questions on the

feedback forms. It was agreed that Shaun Taylor would talk to Ziah Haq outside of the meeting to discuss his concerns about a specific project.

Action ST/Ziah Haq.

- It was confirmed by officers that when footways or roads are repaired the road markings are normally replaced there and then. This may be delayed where surface dressing or other works are planned to follow shortly afterwards with a judgement being made about the importance of the lines and the length of delay. There was also a co-ordinated approach with the Utilities to ensure work was joined up as far as possible.
- Proposed traffic scheme, Crews Hole Road, Conham Road, Troopers Hill Road and Beaufort Road - A number of residents had attended the NP meeting in order to raise their concerns about plans for a one-way system along Crews Hole Road which they believed would cause gridlock on the busy A431 trunk road used by thousands of commuters every day. In response to questions from the residents present, officers outlined the proposals and explained that no definite decision had been made yet. Proposals were for an 'experimental traffic order' to give authorisation to install the scheme in order to assess the impact and then change it, if appropriate. The necessary consultation had taken place with South Glos Councillors, Emergency Services and the Bus Company in order for the scheme to be implemented. Residents/users would have opportunity to comment/feedback through the contact details on the notices advertising the traffic scheme in the local area. It was agreed that a meeting of the Traffic and Transport Sub Group would be set up in the vicinity of Crews Hole Road and residents/interested parties invited to attend in order for the issue to be discussed in more detail.

Action AD

After approx. 20 min discussing this item and following advice from the Chair that the issue would not be revisited later in the meeting several residents left the meeting at this point.

- It was noted that the local road network was sometimes used for lorry driver training although the roads were unsuitable with narrow lanes and difficult bends in some areas. Lorries accessing and exiting Bowland Stone, Crews Hole Road were also causing congestion problems. Officers explained that although they had tried to alleviate the problem by talking to the owners, the council had no enforcement powers. Inspector Simon Dewfall agreed to look into this further. **Action SD.**

The Neighbourhood Committee RESOLVED that

- (1) **The recommendations of the Traffic and Transport Sub Group for the following footway maintenance schemes for 2013/14 be approved:-**
- **Kingsway Avenue, Heather Close - £28,211**

- **Bellevue Road, Hillside Road - £43, 500 (As much of this scheme to be completed with the funds available, the remainder to be funded from the 2014/15 budget)**

The Neighbourhood Partnership RESOLVED that the progress on local traffic schemes and surface dressing schemes be noted.

6. WELLBEING BUDGET REPORT

The Neighbourhood Partnership considered the report of the Area Co-ordinator which provided an update on the Wellbeing Budget and any applications received since the last meeting had taken place (agenda item no. 6).

As the Wellbeing Sub Group 'Champion' Susan Acton- Campbell provided an overview of the key issues and recommendations coming out of the appraisal process.

The following main issues were noted during the discussion:-

- The comment was made that there appeared to be repetition as to the organisations applying for grants under the wellbeing budget. In response SA-C indicated that there was a list on the NP website of all the different organisations that had received funding since 2009. Posters about the process for applying for grant funding were publicised locally and information was available on the website. Members of the NP were encouraged to promote the availability of funding from the Wellbeing budget. It was suggested that all the grant applications be plotted on a map of St George so any under representation could be targeted. **Action: AD/Wellbeing Sub Group**
- The comment was made that in the applications being considered, the assessment against the impact on the NP priorities/action plan were medium or low in a number of cases and yet they had still been recommended for funding. While it was agreed that the recommendations appeared correct it was suggested that the criteria be reviewed. It was also suggested that the application and feedback forms ask more questions around equalities issues. In light of the ongoing review of Neighbourhood Partnerships it was agreed that no changes would be made to the grant application form until the conclusion of the review.
- The Area-Coordinator clarified that at present any underspend on the Wellbeing budget was carried forward, however in view of budget savings to be made across the council it could not be guaranteed for future years.

The Neighbourhood Committee RESOLVED that

- (1) The financial report for 2013/14 be noted**

- (2) The amount committed by the Neighbourhood Committee but not yet paid in the sum of £1800 be noted**
- (3) The summary appraisal sheets be noted and the recommendations of the Wellbeing Sub Group be approved as follows:-**
 - 159th Brunel Scout HQ £1400**
 - Bristol & Anchor £972.06 (subject to conditions specified)**
 - St Aidan with St George Church £874 (subject to conditions specified)**
 - Friends of Troopers Hill £650 (subject to conditions specified)**

7. NEIGHBOURHOOD WORKING PRIORITIES

The Neighbourhood Partnership considered a report of John Atkinson, the Neighbourhood Working Co-ordinator (Agenda Item 7). A further document was circulated at the start of the item which provided some additional information on the progress against each of the ten priorities. A copy of the report presented to the meeting can be seen on the Neighbourhood Partnership website at www.stgeorgenp.org.uk/neighbourhoodworking.

The following main issues were noted during the discussion that took place:-

- Concerns were raised that a 20 page document had been circulated at the meeting, without giving the opportunity for NP members to read the contents in advance and think about questions. In response, John Atkinson explained that the additional paperwork built upon the original report providing more detailed information which could be read outside of the meeting. At the end of the discussion the additional document was complimented as being the type of document that should be produced for these meetings and distributed as part of the papers.
- Activities for Young People. It was noted that the NP had invested a significant amount of wellbeing budget into the Kingsway Youth Centre and was therefore keen to retain this facility for youth provision in the local area.
- Car Dealers on Street. The sticker campaign was welcomed as residents had waited a long time for something to be done about this issue which was frequently raised at Neighbourhood Forums.
- Dog Fouling. The efforts to address this issue were welcomed.
- Furber Road Green Space. Concerns were raised about the number of residents contacted, it was suggested that when engaging with residents about a certain issue, it would be useful to leave a calling card if no-one was in so that they could still feed into the survey/consultation exercise.
- Damage to Wildlife in St George Park. It was suggested that the recommendation to issue permits and revoke licenses to enter the park for those in breach of the conditions be deferred until such time as the Byelaw had been implemented which would enable legal enforcement action to be taken. This would be discussed further by the Environment sub-group.
- The remaining five priorities were not discussed in detail due to time constraints.

- It was agreed that Furber Road Green Space should be dropped from the ten top priorities and the issue taken on by the Environment sub-group. Fly posting would also be dropped from the list as it was being dealt with effectively by Streetscene Enforcement.
- It was agreed that the above two priorities be replaced by the top three priorities not selected in June 2013 – Graffiti, Bins on streets, Overgrown Public Rights of Way. It was noted that maintenance/cleansing of PROWs and back lanes was a statutory function of the council but not currently being delivered by the current contractor. **Action JA**

The Neighbourhood Partnership RESOLVED that the report be noted and the Neighbourhood Working Priorities be revised as set out above.

8. ST GEORGE NEIGHBOURHOOD REPORT

The Neighbourhood Partnership considered a report from the NP members (agenda item no. 8) which provided an update from the Sub Groups and other issue relating to the NP area.

The following main issues were noted during the discussion that took place:-

- Mayors visit to St George NP area. It was suggested that the Mayor visited the NP area on an annual cycle. **Action AD/NP Chair/ Cllrs**
- Traffic and Transport sub group update. It was noted that under the City-wide rollout all roads currently with a 30 mph speed restriction would be 20 mph unless a reason was given as to why they should be exempt. Consultation would be taking place at Neighbourhood Forums and it was important for residents and NP members to participate in this process.
- St George Webteam. The NP thanked the team for their hard work on the website, twitter and facebook which were key components of the external communications for the Partnership.
- Bristol NHS Representative . In view of significant organisational changes which have been introduced in the way public health is delivered from 1st April 2013 it was agreed that the St George NP Terms of Reference be changed to the requirement of a health representative in Bristol. **Action AD**. It was agreed that for 2013/14 this representative be Kate Francis who is the Practice Manager for Air Balloon Surgery. It was noted that she was unable to commit to every meeting but would attend when there were health related issues on the agenda.
- It was noted that the action notes arising from the various sub-group meetings were circulated to all NP members for information. It was agreed that key actions would be included within the NP report in future. **Action AD**.

The Neighbourhood Partnership noted the report

9. ST GEORGE NEIGHBOURHOOD WASTE PLAN REPORT

The Neighbourhood Partnership considered a report from the Area Environment Officer (agenda item no. 9) noting the progress of the Neighbourhood Partnership Plan produced by the Environment Sub Group at their meeting held on 18th October 2012.

The following main issues were noted during the discussion that took place:-

- Grenville Johnson, Steve Rogers, Abdulrazak Dahir and Cllr Stone had done a walkabout of the priority areas which had been a very productive use of time. It was suggested that if Partners were aware of any other cleansing issues in the area then it would be useful to get photographic evidence wherever possible and report it to Denise James.
- The contract currently with May Gurney who have been taken over by the Kier Group. It was suggested that the company be invited to a future NP meeting. **Action: AD.**

The Neighbourhood Partnership noted the report

10. DEVOLVED SERVICES REPORT

The Neighbourhood Partnership considered a report from the Area Co-ordinator which provided an update on Devolved Services (agenda item no. 10).

The following main issues were noted during the discussion that took place:-

- Clean and Green. Ideas for the £405 unspent budget were encouraged from all Partners. **Action ALL**
- Section 106. It was noted that the date for S106 money to be spent/committed in relation to Crews Hole Road had been extended to 2014 but that any delays might lead to this deadline being exceeded. In response the Area Co-ordinator confirmed that the issue had been flagged up with Jim Cliffe. (S106 Officer and other relevant officers and they were aware of the situation).

The Neighbourhood Partnership RESOLVED that the report be noted

11. PUBLIC FORUM

None received on this occasion.

12. ANY OTHER BUSINESS

- (1) Zia Haq indicated that there would be an Open meeting of the Bristol Older People's Forum at St Pauls Learning and Family Centre on 19th September 2 - 4.00 pm. He was also proud to announce that BOPF had been shortlisted for the National Diversity Award for Community Organisations, in the Age category. The NP congratulated BOPF on this excellent

achievement.

- (2) Cllr Breckels asked about the process for nominating a public building for inclusion on the Community Asset Transfer register. SA-C advised that it had to be supported by 21 individuals and there was a form to be completed which she would send to him. **Action SA-C.**
- (3) Cllr Stone provided an update on the former social services site Avondale Rd and Victoria Avenue. The intention is to convert the site into a school in order to alleviate some of the pressure on primary school places in the area.

DATE OF NEXT MEETING:

Tuesday 10th December 2013 at 7.00 p.m. at Summerhill Methodist Church, 5 Air Balloon Road, Bristol BS5 8LB

(The meeting ended at 9.20 pm)

CHAIR